

**CLINICAL ASSISTANT/ASSOCIATE/PROFESSOR, DIRECTOR OF ACCREDITATION AND ASSESSMENT**  
(Non-Tenure Track, 12-month appointment)



The University of Alabama (UA) is where Legends are made. UA has experienced tremendous growth, with enrollment of 37,842 for fall 2020, compared to 27,052 in the fall of 2008. UA had a record-setting Graduate School enrollment in fall 2020. Approximately 40 percent of UA's freshman class scored 30 or higher on the ACT, and 40 percent were in the top 10 percent of their high school graduating class (another UA record). The University of Alabama is a leader among public universities nationwide in the enrollment of National Merit Scholars with almost 800 currently enrolled and has Very High Research Activity status in the Carnegie Classification of Institutions of Higher Education. Twenty-nine current faculty have received NSF CAREER Awards, the nation's most prestigious recognition of top-performing young scientists. Fifty-two UA faculty researchers are in the National Academy of Inventors. Finally, the University of Alabama has a total statewide economic impact of UA: \$2.9 billion; 13,784 jobs; and \$142.9 million in income and sales taxes.

Our mission at the College of Education (COE) is to be a leader in Alabama and across the nation in teaching, scholarship, advocacy, and service by developing professionals with pedagogic and disciplinary expertise who advance the intellectual and social conditions of all learners in a globalized society. To that end, the COE welcomes candidates whose experience in teaching, research, and/or community service has prepared them to UNITE with the larger community to collaboratively nurture cultural competence, empathy, and a vision of equity and justice for all learners; ACT to develop the full potential of all learners to be excellent professionals in their fields; and LEAD through continuous research-based critical inquiry of policy and reflective practice to enable transformative change in our diverse local and global communities. The COE consists of six Departments and is impactful in the lives of the individuals and entities we serve spanning populations, ages, settings, and contexts. Our faculty's research, teaching, and service is widely recognized through their securement of external funding, national awards, professional organization leadership, established centers and offices, and outreach to the local, state, and national communities. Faculty in the college are free to pursue their passions, partner with the local communities, and excel in their many pursuits of academia. Please visit our COE website (<https://education.ua.edu>) for more details of our impactful community and faculty supports.

The University of Alabama is located in West Alabama and is 45 minutes southwest of Birmingham, AL. Tuscaloosa, a quintessential college town with a population of 101,113, has excellent recreational, educational, and cultural opportunities available. The Tuscaloosa area provides hiking, biking, and running trails, as well as playgrounds, parks, and dog parks to enjoy the outdoors. Lake Tuscaloosa, Lake Nicol and Lake Lurleen offer sporting and leisure activities. Tuscaloosa is within driving distance of Atlanta, Nashville, New Orleans, Memphis, and the beaches of Gulf Shores. Tuscaloosa is also home to the Alabama Museum of Natural History, The Bryant Museum, Children's Hands-On Museum, Moundville Archaeological Park, multiple sporting events, concerts hosted at the Tuscaloosa Amphitheater, and several festivals (West Alabama Food & Wine Festival, Druid City Arts Festival, Kentuck Arts Festival, etc.). Tuscaloosa continues to grow in population, cultural events, and shopping alongside the University. Please visit the Tuscaloosa Chamber of Commerce (<https://tuscaloosachamber.com>) to learn more about our wonderful city and all that it affords you and your family.

## Job Description

The Director of Accreditation & Assessment will provide administrative leadership and oversight to the College of Education's assessment and accreditation efforts. Such work requires an understanding of the compliance procedures mandated by the main accreditation agencies involved with the College, including most prominently the Council for the Accreditation of Educator Preparation (CAEP).

## Responsibilities

- facilitate communication regarding assessment and collaboration among faculty members, department heads, program coordinators and the Senior Associate Dean of the College of Education;
- lead and monitor the development and implementation of all accreditation-related improvement efforts;
- prepare and submit state, federal, and accreditation reports accurately and on time;
- ensure a smooth information exchange among University, College, community, CAEP, and others related to assessment and evaluation;
- prepare, publish, and monitor distribution of CAEP materials and related documents;
- provide resources and support to department heads in complying with CAEP standards;
- provide resources and support to faculty in preparing CAEP Specialized Professional Association (SPA) program materials;
- oversee CAEP accreditation and state program approval processes, including monitoring student progress toward all professional standards and preparation of self-study materials;
- oversee data management systems for the collection and analyses of assessment and accreditation data;
- collaborate with faculty and staff in developing effective assessment strategies that address student learning outcomes;
- communicate assessment results through preparation of reports and presentations;
- serve on related university and state committees and provide periodic updates to the College act as primary liaison for College with Office of Institutional Research and Assessment;
- facilitate a college-wide assessment committee to manage development and monitor quality of assessment systems and processes and lead reporting of assessment data to departments, program areas and the College;
- collaborate with the Senior Associate Dean on institutional assessment activities;
- supervise graduate assistants assigned to support the director;
- support any other duties as assigned by the Office of the Dean

## Minimum Qualifications

- The applicant should have an earned doctoral degree in a field of education.
- In addition to outstanding interpersonal skills, the candidate should have extensive administrative skills and experience with the work of teacher and administrator accreditation.
- The candidate should have extensive knowledge of the Council for the Accreditation of Educator Preparation process.
- The candidate should have experience using digital management systems for assessment.

## Preferred Qualifications

It is preferable if applicants have been trained as a CAEP site visitor.

## Benefits

- Health and Life Insurance Available
- TIAA-CREF Available
- Teachers' Retirement System of Alabama
- Tuition Assistance

The review of credentials will begin now and will continue until the position is filled. Starting date is 8/16/21. To apply, go to <https://facultyjobs.ua.edu/postings/48174>. If you have questions, please contact the search committee chair (Dr. Liza Wilson, [ewilson@ua.edu](mailto:ewilson@ua.edu)).

*The University of Alabama is an Equal Employment/Equal Educational Opportunity Institution. All qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, gender expression, age, genetic information, disability, or protected veteran status, and will not be discriminated against because of their protected status. Applicants to and*

*employees of this institution are protected under Federal law from discrimination on several bases.*

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