



Call for Presentations for both 2016 CAEP Conferences

(2016 Spring and 2016 Fall)

Please note: this call for presentation submission period is for BOTH the spring and fall conferences.

Deadline Sunday, October 4, 2015 – 11:59 p.m. EST

Submit your proposal via the [online submission form](#).

You are invited to submit a proposal based on work in the field of educator preparation accreditation for presentation **at either the 2016 Spring or 2016 Fall CAEP Conference**.

CAEPCon is an opportunity to share evidence of effective innovations, continuous improvement, and transformational practice, as well as to gain information on the CAEP accreditation process.

Hundreds of supporters of improving teacher quality, including educator preparation providers, state educational agencies, local educational agencies, educational organizations, and associations, gather together at CAEPCon to exchange innovative ideas about accreditation's role in ensuring candidate readiness with a focus on capacity building as well as information sharing.

Why Present? It provides an opportunity to:

- Build your professional portfolio through peer reviewed presentations
- Share your ideas, findings, and successes with colleagues
- Gain visibility for your work related to accreditation and program improvement
- Showcase your knowledge and experience

2016 Spring & 2016 Fall CAEPCon Invitational Topics

All submissions should be strongly grounded in evidence. Please do not submit proposals that rely on narrative and do not demonstrate using evidence consistent with CAEP's standards.

CAEP seeks innovative and engaging presentations in interactive sessions on the following topics:

- Preparation of candidates to develop discipline-specific practices and facilitate P-12 students' achievement of college- and career-ready standards
- Mutually beneficial clinical conditions that facilitate shared expectations for, development of, and evaluation of candidate /clinical educator/clinical experience effectiveness
- Recruiting increasingly diverse and able candidates; connecting candidate selection and progression factors to effectiveness in the field; monitoring candidate progression
- Strategies for tracking and assessing effectiveness of completers in-service
- Data quality, data literacy, and data use in program improvement
- Developing assessments for advanced programs
- Scholarly use of accreditation data and educator preparation research to inform the field

Session Logistics

Sessions will be one (1) hour in length with theater-style seating, though roundtable seating or a longer session time may be assigned by CAEP staff based on availability, fit, and space.

Submission Criteria

Submissions will be evaluated by the Program Committee using the following four criteria:

1. Contribution to the invitational topics
2. Clearly stated and relevant goals
3. Engaging program format that appropriately involves the audience
4. Conceptually strong foundation with appropriate documented research and/or evidence

Please include the following information as part of the proposal:

- **Primary Presenter's Name and Affiliation** (as it will appear in the conference program if accepted)
- **Contact Information:** Telephone number and email address
- **Names and Affiliations of Additional Presenters** (as they would appear in the conference program if accepted)
- **Title of Presentation** (as it would appear in the conference program if accepted)
- **Session Description:** Maximum of 50 words (as it would appear in the conference program if accepted)
- **Session Goals:** Describe what participants will learn as a result of attending your session by listing up to three learning goals (example: *Participants will increase their awareness of practical applications for using data and evaluation to improve teacher preparation programs*)
- **Session Focus:** Choose a category (Evidence-based Practice, Research*, Other (please specify)) that best represents the overall focus of your presentation.
- **Session Summary:** A summary of your presentation and how it relates to the topic area described above. Include how participants might apply this to their practice, as well as citations of any research or evidential basis for the strategies or results presented. *Note: If you selected the research focus category above, please make sure your summary includes research questions, methods, analysis, findings, and implications.
- **Session Outline:** Provide an outline of the main points your session will address, and indicate how any activities that will actively engage participants will be used to support learning.
- **Session Style:** Describe the format or style of this session, i.e. small group, lecture, panel, etc.
- **Topic Area Identification:** Select the topic area that best describes the focus of your submission.
- **Conference Availability:** Select the conference(s) for which you are both available to present and want your submission to be considered (2016 Fall CAEPCon only, 2016 Spring CAEPCon Only, or either 2016 Fall CAEPCon or 2016 Spring CAEPCon).

Please complete all information requested. Incomplete proposals will not be reviewed, and due to the expected volume of submissions, CAEP will not follow up on incomplete proposals.

Internet notes: Presentations should not rely on access to the web. Please contact Jennifer.Carinci@caepnet.org if your presentation would need to utilize the internet.

CAEP's policy is that presenters may not use their presentations for product sales or demonstrations.

Presenters may not sell or promote any commercial product.

Presenters are responsible for ensuring that they own the copyrights to all materials or that they have obtained appropriate permissions for use.

Dates and Locations of 2016 Conferences

2016 Spring CAEPCon: Presenters must be available to present between 8 a.m. and 5 p.m. on both Thursday, March 24 – Friday, March 25, 2016.

- Preconference Workshops: Wednesday, March 23, 2016, 8:00 a.m. – 3:00 p.m.
- Welcome and Keynote Address: Wednesday, March 23, 2016, 4:00 – 5:30 p.m.
- Conference Sessions: Thursday, March 24 – Friday, March 25, 2016

Hilton San Diego Bayfront is located at One Park Blvd., San Diego, CA 92101.

2016 Fall CAEPCon: Presenters must be available to present between 8 a.m. and 5 p.m. on both Friday, September 30 and Saturday October 1, 2016.

- Preconference Workshops: Thursday, September 29, 2016, 8:00 a.m. – 3:00 p.m.
- Welcome and Keynote Address: Thursday, September 29, 2016, 4:00 – 5:30 p.m.
- Conference Sessions: Friday, September 30 – Saturday, October 1, 2016

Washington Hilton is located at 1919 Connecticut Avenue, NW, Washington, DC 2009.

Submission Timeline

- **August 3, 2015** | Submission for both 2016 Spring CAEPCon and 2016 Fall CAEPCon opens
- **October 4, 2015** | Deadline for 2016 Spring CAEPCon and 2016 Fall CAEPCon submissions
- **October 5-31, 2015** | Review process
- **Week of November 2, 2015** | Accepted presenters notified by email (note: if you will have limited access to email this week, please provide an email address for someone who can accept on your behalf)
- **November 9, 2015** | Presenters accept their sessions

- **February 15, 2016** | Final 2016 Spring CAEPCon presentation slides submitted to CAEP for review and preparation for sharing
- **March 23-25, 2016** | 2016 Spring CAEPCon (Preconference workshops take place on March 23)
- **August 22, 2016** | Final 2016 Fall CAEPCon presentation slides submitted to CAEP for review and preparation for sharing
- **September 29 – October 1, 2016** | 2016 Fall CAEPCon (Preconference workshops take place on September 29)

**Should your presentation/paper be accepted, the lead presenter is responsible for contacting co-presenters, coordinating travel/hotel arrangements, and ensuring all have registered for the event in order to present.*

Submit your proposal by Sunday, October 4, 2015 via the [online submission form](#).

Questions? Please contact Jennifer Carinci at Jennifer.Carinci@caepnet.org or 202-753-1643 if you have any questions or require additional information.