

Understanding CAEP Fees & Accreditation Costs

Presenter:

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Agenda

- I. **Background**
- II. **Annual Fees** for CAEP educator preparation providers (EPPs)
- III. **Accreditation Costs**
 - Visit Fees
 - Visit Expenses
 - Budgeting for a visit
- IV. **Q & A**

Background

- CAEP is in its second year of operation
- CAEP Annual EPP Fees and Visit Fees to be approved by CAEP Board
- CAEP Annual EPP Fees will increase 3%
- CAEP Visit Fee rate will be at \$1,850 per visitor
- CAEP Model – generate sufficient revenues through multiple funding sources to support ongoing CAEP operations

Background – Funding Sources

- Multiple funding sources
 - Member Organizations
 - State Partnerships
 - Contributions and Grants
 - Educator Preparation Providers (EPPs)
- Donated services (accreditation and program review) valued at over \$4.1mm
- EPP annual fees and accreditation visit fees are only part of the overall CAEP revenue and expense structure

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Annual EPP Fees – Legacy Structures

NCATE

- Hybrid Structure
 - Based on completers
 - Sustaining fees for non-AACTE members

TEAC

- Single Structure
 - Flat rate regardless of completers

Annual EPP Fees – CAEP Structure

CAEP Annual EPP Fees

- Single structure
- Elimination of sustaining fees
- Based on completers

98% CAEP EPPs HAVE LOWER OR SIMILAR FEES

Annual EPP Fees – CAEP*

Completers	2015-16
0-50	\$2,390
51-150	\$2,650
151-300	\$3,025
301-500	\$3,500
501-1000	\$4,615
1000+	\$5,355

* Subject to approval by CAEP Board

Annual EPP Fees – CAEP

What is the definition of a completer?

Any candidate who exited a preparation program by successfully satisfying the requirements of the Educator Preparation Provider (EPP)

Which school-year's data is used by CAEP?

Previous school year or latest available

Where does CAEP obtain this information?

Annual Report submitted by the EPP

Annual EPP Fees – Invoicing

What: CAEP EPPs will be invoiced annual fees as:

“CAEP Annual EPP Fees”

When: Fees invoiced in May/June and due upon receipt

Why: Provides EPPs and CAEP most flexibility in the budgeting and managing of fiscal-year budgets

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Accreditation Visit Fees

- Accreditation visit fees are similar under all three pathway visits
- Aim to reduce financial considerations in choosing which pathway to pursue
- Visit Fees are based on the size of the visiting team
- Visit Fees rate is **\$1,850 per visitor**

Visiting Team Size

For SI or TI Pathway Visit

- CAEP automatically assigns **5 visitors**

For IB Pathway Visit

- CAEP automatically assigns **3 visitors**, including practitioner

Team size then might be adjusted based on certain established criteria

Criteria for adjusting visitor team size

Additional visitors might be assigned if:

- The EPP enrolls 500 or more candidates
- The EPP has more than 20 programs (licensure areas)
- The EPP offers the program at multiple levels (initial / advance (SI/TI) or undergraduate/graduate (IB))
- The EPP offers the program at multiple sites
- The EPP is having the first accreditation visit

Fewer visitors might be assigned if:

- The EPP has fewer than 10 programs (licensure areas)
- The review covers only one of the preparation levels
- The EPP is hosting a joint CAEP / State visit
- The EPP is having a focused visit

Visit Expenses

**Visit Expenses
(Airfare & Incidental)**

Pre-Paid by CAEP
Invoiced to EPPs

Onsite Expenses

Directly Arranged & Paid
by EPPs

- CAEP will pre-invoice **airfare and incidental expenses of \$800 per visitor** along with the accreditation visit fees
- Visit expense rate, based on previous actual averages, has been lowered for the last 4 consecutive semesters
- Pre-invoicing eliminates any surprises due to an unexpected increase in airfares and/or expenses
- *EPPs do have the option of directly arranging and paying for airfare and incidental expenses*

Accreditation Visit Fees & Visit Expenses - Invoicing

What: All pathway visits will be invoiced as:

“CAEP Accreditation Visit Fees & Visit Expenses”

When: Fees invoiced before each accreditation cycle

Fall visits: Aug/Sep

Spring visits: Dec/Jan

Due before actual visit date

Why: Provides EPPs more flexibility in the budgeting and managing of visit expenses

Budgeting

Cost of a typical CAEP Accreditation Visit in 2015 – 16

	SI or TI Visit	IB Visit
Example Team Size	4	3
2015 - 2016		
Visit Fees	\$7,400	\$7,750
Visit Expenses	\$3,200	\$2,400
<u>Total Cost</u>	<u>\$10,600</u>	<u>\$10,150</u>

Onsite Expenses

EPP's Responsibility

CAEP Consultation Prior to Accreditation Visit

Virtual Pre-visit	Required – For ALL Pathways (SI, TI, & IB)
In-Person Pre-visit	Not Required nor offered*

* Exceptions might be made for EPPs with first visits. EPPs will be responsible for all travel and related expenses including providing travel arrangements for the lead visitors

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- II. Annual Fees for CAEP member educator preparation providers (EPPs)
- III. Accreditation Visit Fees
 - Fee Structure
 - Fee Schedule
 - Budgeting for a visit
- IV. Q & A

Q & A

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Thank you for your time