

Dear Accreditation Councilor,

CAEP staff members are monitoring the current coronavirus (COVID-19) outbreak and the influence it has on our remaining spring semester. The situation is fluid as professionals in our field, governments and travel professionals adapt to this ongoing situation. We wanted to give you an update on the planning for the spring accreditation council meeting.

Given the uncertainty of our current environment, we must prepare for and anticipate situations that may arise. We are currently planning to hold the Accreditation Council meeting remotely.

As we move to a virtual environment for the Accreditation Council meeting in April, I ask that you please keep a hold on those dates; April 24-27, 2020. You would also need to have access to a computer that allows for videoconferencing (Zoom) with video and phone capability. If you have questions about whether you have this capability, our technical staff will assist you in determining if you have the proper equipment and computer settings. You will also need to be able to work in an environment without distractions that allow for confidential discussion.

At this time, we are still planning to use the Accreditation Council meeting dates April 24-27th. We will soon be sending a confirmation that you are available and willing to participate.

As we develop our procedure for conducting a virtual AC meeting, we will be sending out more information. Your thoughts and feedback are appreciated, as well as any questions or concerns you may have.

Our volunteers are the backbone of CAEP Accreditation, and we value your health and well-being. The current outbreak of COVID-19 has changed the way we look at our world and is rapidly changing how we do business. We must be flexible and cautious.

Thank you for your patience and commitment to quality educator preparation.