



Welcome to the AIMS 2.0 Annual Report!

PLEASE FOLLOW THESE INSTRUCTIONS TO ACCESS, COMPLETE, AND SUBMIT YOUR CAEP ANNUAL ACCREDITATION REPORT.

1) Go to <https://caep.accreditor.com>

Click on "Forgot Password".

CAEP Council for the Accreditation of Educator Preparation

Log In

Shelly.boardman@caepnet.org

.....

Remember me!

Forgot Password?

Log In

Create Account

Type in your Email address in the "Username" box and click on "Reset Password".

CAEP Council for the Accreditation of Educator Preparation

Reset Password

Username *

shelly.boardman@caepnet.org

Reset Password Cancel

Check your email for the Forgot Password Link and choose a new password.

Once you have updated your password, please enter your new password, and click on "Log In".

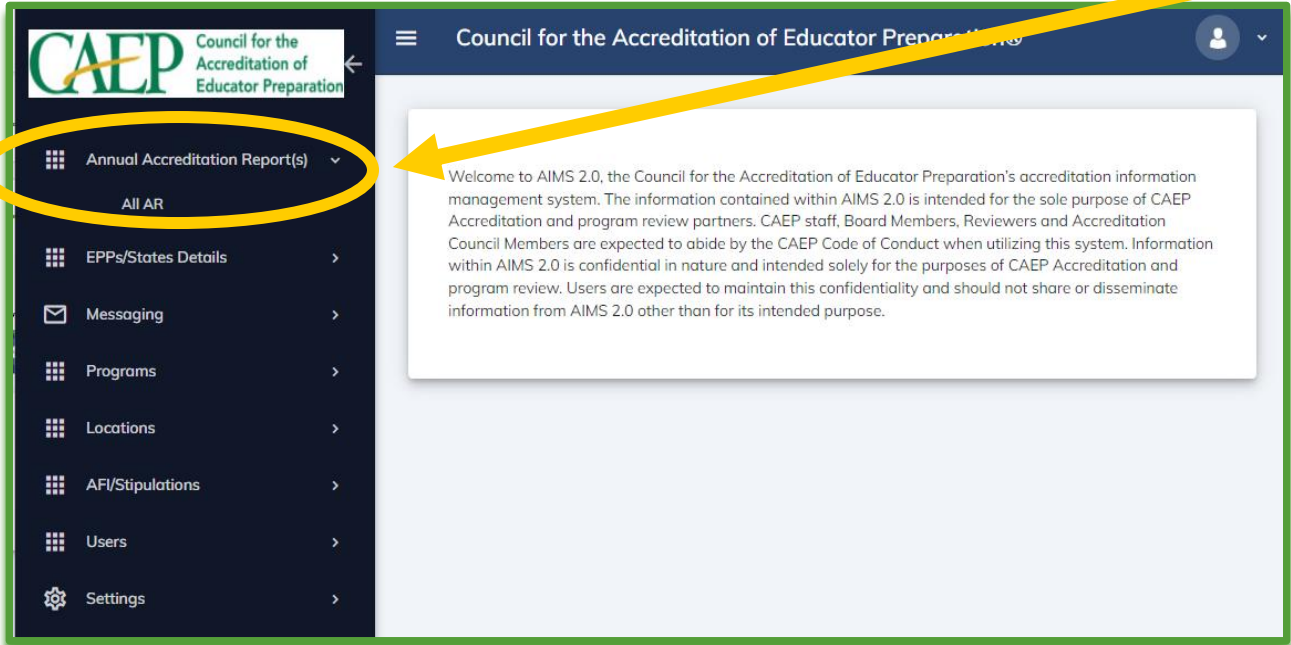


Technical Assistance? Email: techsupport@caepnet.org

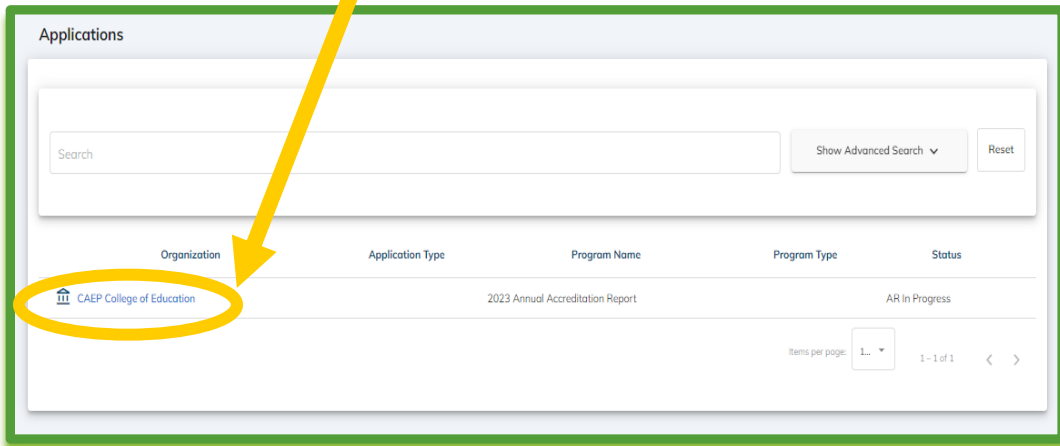
Other AR Questions? Email: eppannualreport@caepnet.org



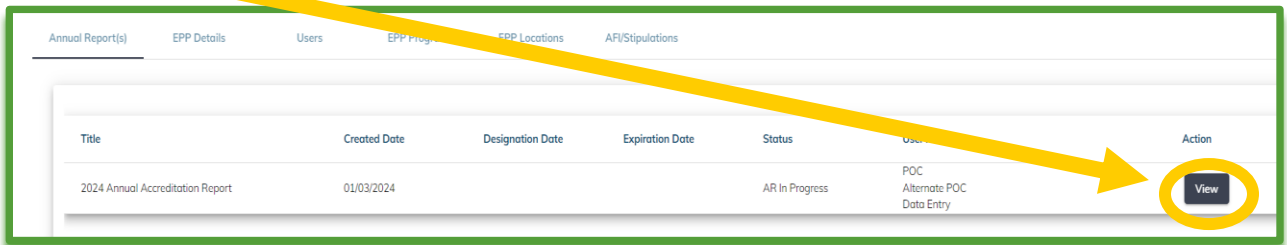
2) From your Aims 2.0 Home screen, click on “Annual Accreditation Report(s). Then click on “All AR”.



3) Click on your Organization name.



4) Click on “View”.



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5) Click on "Start" to begin Section 1.

1. Annual Accreditation Report

Important: To complete this report please review the [EPP Annual Accreditation Report Technical Guide](#)

Section	Action
Section 1. EPP Profile Updates in AIMS	Start
Section 2. EPP's Program Graduates [Academic Year 2022-2023]	Start
Section 3. Substantive Changes	Start
Section 4. CAEP Accreditation Details on EPP's Website	Start
Section 5: Areas for Improvement, Weaknesses and/or Stipulations	Start
Section 6. EPP's Continuous Improvement & Progress on (advanced level) Phase-in Plans and (initial-licensure level) Transition Plans	Start
Section 7: Feedback for CAEP & Report Preparer's Authorization	Start

6) Begin completing each section.

Print/Download < Back **Save Changes** **Mark Section Complete**

Want to finish a section later? Click "Save Changes".

Finished with the section? Click "Mark Section Complete".

Hitting the back button without saving your changes will result in loss of data.

After reviewing and/or updating the Educator Preparation Provider's (EPP's) profile in AIMS, check the box to indicate that the information in the system is up-to-date and accurate.

1.1. Update Contact Information in AIMS:

1.1.1. I confirm that the EPP has listed and updated the contact information for both individuals designated as "Primary Contact" and "Secondary Contact".

The individuals identified should be authorized by the EPP to receive time-sensitive CAEP-accreditation related communications.

Agree
 Disagree

1.2. Update EPP Information in AIMS:

Organization Name: CAEP University EPP Name: CAEP College of Educati Carnegie Classification: Special Focus Two-Year: Other Fields Control of Organization: Public



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7) Complete each of the 7 Sections.

2023 Annual Accreditation Report

1. Annual Accreditation Report

Important: To complete this report please review the [EPP Annual Accreditation Report Technical Guide](#)

Section	Action
Section 1. EPP Profile Updates in AIMS	Marked as Completed Reopen View
Section 2. EPP's Program Graduates [Academic Year 2022-2023]	Resume
Section 3. Substantive Changes	Resume
Section 4. CAEP Accreditation Details on EPP's Website	Resume
Section 5. Areas for Improvement, Weaknesses and/or Stipulations	Start
Section 6. EPP's Continuous Improvement & Progress on (advanced level) Phase-in Plans and (initial-licensure level) Transition Plans	Start
Section 7: Feedback for CAEP & Report Preparer's Authorization	Resume

Submit Annual Report

New to reopen a section? Click "Reopen".

Want to continue working in a section? Click on "Resume".

Finished with the required sections? Click "Submit Annual Report".

Congratulations!

You have submitted your 2024 CAEP Annual Accreditation Report!



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