



LIMESTONE
UNIVERSITY

Director of Teacher Education

Limestone University seeks the next **Director of Teacher Education**. The Director of Teacher Education serves as the administrator for all educator licensure programs on campus, and the Teacher Education Program as a whole. The Director chairs the Teacher Education Committee serving as the distributor of pertinent information regarding laws, policies, curriculum, and accreditation matters. The Teacher Education Program includes licensure programs in Elementary Education (with optional Early Childhood add-on), Secondary Math, K-12 Music, and K-12 Physical Education. The programs are approved by the South Carolina Department of Education and nationally accredited. This 12-month position includes a courseload of 6 credit hours per semester.

Supervisory Responsibilities: Program coordinators for the Call Me MISTER program and any future specialty student groups, Assist Deans as needed with Teacher Education faculty concerns.

Competencies:

To perform the job successfully, the individual should demonstrate the following competencies:

Oral Communication: Ability to articulate ideas clearly in one-on-one conversations, committees, and large groups (presentations)

Written Communication: Writes clearly and effectively both within the college and outside correspondence. Must be able to compose reports using technical writing.

Customer Service: Must be able to communicate with multiple entities including, but not limited to recruits, students, alumni, parents, school district personnel, state department personnel, deans/directors of other education programs, etc.

Qualifications:

1. Terminal degree preferred, Masters acceptable in field of education (Elementary or Literacy preferred) including 18 graduate hours in education from a regionally accredited college or university;
2. Public school teaching experience.
3. Experience with accreditation processes including the compiling of SPA reports and Institutional Reports.
4. Computer technology skills including ability to work in Microsoft 365 suite including Outlook, Excel, Word, and Teams; Canvas; LiveText;
5. Ability to work with diverse faculty, student body, and district personnel.

Language Skills: Must be able to communicate in English.

Mathematical Skills: Must have ability to collect, summarize, and analyze program data and produce reports according to state and accreditation guidelines.

Travel: Travel will be required for meetings in various locations; driving required; some flights may be required depending on the location of conferences and meetings pertinent to the position.

Physical Demands: Ability to work on the computer and travel.

Interested candidates should complete the online application at <https://my.limestone.edu/offices/human-resources/jobs> and upload a letter of application, resume/vita, graduate transcripts, and three letters of recommendation. Please direct any questions to Dr. Virginia Scates (vscates@limestone.edu) or by mail to Limestone University, 1115 College Drive, Gaffney, SC 29340.

*Resumes may not be submitted in lieu of the application. As part of the pre-employment process, the selected candidate must be willing to consent to, and pass with satisfactory results, an investigative consumer report.

**Limestone University is an Affirmative Action/Equal Employment Opportunity Employer.
AA/EEO**